



15th December 2022

Dear Parents and Carers,

I am writing to all parents and carers to celebrate the last term of this academic year and send out reminders so we can have a positive start when we return after the Christmas break. During Term 1 our incredible students received over 109,650 positive points - on average that's 160 per student, of which 74% (505 students) achieved! It's also 45% higher than previous years.

The school's behaviour ratio for Term 1 is 91%, meaning that 91% of all behaviour recorded on Class charts is positive. We are really proud of our students, and are enjoying the celebration assemblies and events we have held this week to celebrate not just their behaviour and attendance but also their academic performance!

Our students have really embraced the approach towards their conduct of 'in the right place, at the right time, doing the right thing, in the right uniform' and have routinely established a calm, safe and purposeful school.

Looking towards the term ahead, I wanted to communicate some reminders around student expectations and student conduct. See the information below:

Uniform: This has significantly improved this term however due to the time of year and festive period some students uniform has raised concerns, specifically about school shoes and legwear. As a reminder, students of Pakefield High School will be expected to follow the school uniform policy. This hasn't changed to what has been previously communicated. It is vital that students are uniform compliant. Our uniform policy can be found on our school website: <https://www.pakefield.org.uk/School-Uniform/>

Parents/carers that choose to send their child to Pakefield automatically agree to our uniform policy, therefore, please ensure your child is uniform compliant. The uniform policy is non-negotiable, and uniform discrepancies will not be accepted. If families need support with buying uniform please contact your child's pastoral team.

Mobile Phones: Pakefield operates an 'off and away or they get taken away' policy. Mobile phone are not to be used within the school grounds; if students are found using a mobile phone they will be confiscated and an appropriate adult will be expected to collect the phone at the end of the school day. They will not be handed back to a student. If a student fails to comply further sanctions will be applied. Parents/carers can contact the main office if they need to pass a message onto a student or contact the school via ClassCharts messenger – parents/carers should not telephone students' mobile phones.

Attendance: Pakefield expects all students' attendance to be 95% or higher. School attendance is mandatory, and it is the duty of the parent/carer to ensure their child attends. It's the responsibility of the school to follow up absence and issue sanctions where appropriate. Poor attendance will not be accepted and will be challenged by the school.

Student lateness: Punctuality is important. Students are expected to be in all their timetabled activities within three minutes of that scheduled time otherwise will be issued with a 30-minute same day detention. If students arrive to school after 8:30am without a suitable reason for lateness (e.g. medical appointment) they will receive a 15-minute same day detention.

My last reminders are around ensuring our students are equipped to learn but also support from the school.

School equipment: We expect all students to have the following equipment with them each day:

- Black pen
- Red pen (self-assessment)
- Blue pen (peer assessment)
- Pencil and Eraser
- Ruler
- Scientific calculator
- Reading book (can be loaned from the school library) – this is now compulsory for all students.

ClassCharts: we will be continuing to use ClassCharts as a tool to show students' behaviour and attendance. We encourage parents and carers to download the parent app and set up notifications to ensure you are kept fully updated. This will also notify you if your child has received a detention. In addition to this we will be continuing the communication section of the app, giving parents a quick, real-time mechanism to communicate to staff. Tutorial videos can be found on our school website: <https://www.pakefield.org.uk/Parents/Class-Charts/>. If you have any access issues please let the school office know and we can support you.

Safeguarding, Welfare and Family Support

Suffolk County Council have produced an updated cost of living support guide which may be of use for some home settings. See link: <https://suffolk.pagetiger.com/cost-of-living-support/>

Lowestoft F.I.S.H (Food in the School Holidays) are a community group that offer food for the whole family to eat for FREE during school holidays at various venues around Lowestoft. For up to date information and information on booking meals, please visit their Facebook page: <https://www.facebook.com/lowestoftfish/>

Lowestoft Uniform Bank is a charity that gives free school uniform for families in Lowestoft. They are based at St Marks Church, Oulton Broad, in association with Lowestoft Rising. If you have a request for uniform that you would like their support with, you can complete the form linked here: <https://docs.google.com/forms/d/e/1FAIpQLSdmxIDGTPFI7tAmgFEVtLh2auREdgYtE9PsviS2GRRx8VymIA/vi ewform>

Kirkley Community Pantry provides friendship, food and freedom through pantry membership. Pantries are all about dignity, choice and hope. The community pantry operates as a member-led neighbourhood hub, often serving as a springboard to other community initiatives, opportunities and ideas. Further details can be found here <https://www.facebook.com/YLPKirkley>.



PAKEFIELD

An 11-16 High School and Learning Community

Safeguarding - If it is an emergency please contact emergency services on 999 or non-emergency on 111. However if you have any school based welfare concerns or any safeguarding concerns you can email safe@pakefield.org.uk. Please be mindful this email account will be checked occasionally during the holiday period so you may not receive an immediate response. If families need guidance and support please check out the Suffolk Safeguarding Board <https://suffolksp.org.uk/>.

And lastly Suffolk County Council have a dedicated webpage for local support which covers a range of content and support links: <https://www.suffolk.gov.uk/children-families-and-learning/childcare-information-and-support-for-parents-and-providers/parent-hub/local-support-for-parents-and-carers/>.

My final message in this letter is to wish you all a Merry Christmas and I hope you all have a safe and enjoyable holiday. I look forward to greeting our students back at school on Wednesday 4th January (Timetable Week 1) ready to continue our learning journey and high expectations right from the start.

We would like to thank you for your continued support so far this academic year and look forward to starting Term 2 in the New Year.

Many thanks,

Mr E Gibbons
Deputy Headteacher