



17th July 2024

Dear Parents and Carers

I hope this letter finds you well. As part of our continuous efforts to create a positive and conducive learning environment, we are excited to introduce our new behaviour policy, effective September 2024. This policy has been carefully developed with input from our school community to ensure that it supports the academic and personal growth of all our students.

We are continuing to focus on a positive approach to supporting learning and ensure our school remains 'calm, safe and purposeful' whilst ensuring clear and consistent expectations. The new policy removes the 'W System', reflection and segregation protocols, and implements a new merit and demerit system to support learning and reduce low level disruption and breaches to the school's policy.

The key components of our new behaviour policy include:

1. **In the right place, at the right time, doing the right thing, in the right uniform:** this is our behaviour mantra and if all in the school community achieve this expectation our school will continue to be calm, safe and purposeful. In the new academic year we will be praising students with merits, previously known as house points, for achieving this behaviour expectation. These merits will be discounted for students who breach the cultural expectation with demerits. We believe that all students who meet this expectation regularly and consistently should be praised. We will then reward with additional merits for above and beyond actions for instance an excellent assessment in lesson etc. The intention is to reward and recognise the overwhelming majority of students who come into school each day and demonstrate positive behaviour and choices.
2. **Detentions** are given for repeated demerits in a lesson or a breach to the school rules. Detentions will now be 30 minutes in duration and can only be completed at the start of a student's lunch break. Once the student has completed the detention, they can then go to lunch. Students will be expected to either work, read or sit silently whilst completing detentions. Behaviour expectations will be made clear at the start of each detention. Students will not be permitted to eat or drink in the detention room. If a student doesn't attend a detention they will be given an opportunity to repeat the following lunchtime, these will not be up scaled however if a student doesn't attend that detention they will be issued a referral the following day. It is a student's responsibility to behave appropriately in school and meet the school's expectation. All detentions will be set for the nearest lunchtime to the sanction; for instance, if a student is issued a detention on Monday period 1, they will sit the detention at lunchtime on Monday. If a student receives a detention period 5, the next nearest will be Tuesday lunchtime. If a student receives more than two detentions a day it will result in referral.



3. **Oncall** is a removal from lesson. If a student continues to behave poorly after a detention or during lessons they will be 'on called' and removed to an oncall room. If a student does not comply in the oncall room it will lead to a referral.
4. **Referral** is where a student has been removed from the school community and will be educated in the school's removal room for at least one full school day. For example, if a student is put into referral from period 2, they will then finish their removal period 2 of the following day. Students will be reintegrated into school by their year lead.
5. **Internal suspension** starts at 08.30 and finishes 15.30. Internal suspension goes beyond the school day. Internal suspension is for a set number of days where a student is removed from the main school for a significant or continuous breach to the school's policy. Students will be reintegrated from internal suspension with a member of the senior leadership team and parents / carers.

We are introducing this policy to our students this week, holding assemblies on the last day and first week back. Additionally, we invite you to attend an informational meeting on Monday 9th September 2024 at 17:00 in the school's main hall, where we will further explain the policy and answer any questions you may have.

We are confident that this new behaviour policy will contribute to a more respectful and supportive school environment, building on our calm, safe and purposeful school which we are proud of. Your support and involvement are key to its success, and we look forward to working together to help our students thrive.

A full policy will be shared with the school community and put on our school website ready for the new academic year.

Yours faithfully

Elliot Gibbons
Deputy Headteacher



Head of School: Mr Dan Bagshaw
London Road
Pakefield
Lowestoft, NR33 7AQ
Tel: 01502 530750
Email: info@pakefield.org.uk
Online: www.pakefield.org.uk
Follow us on twitter: @PakefieldSchool
#ProudToBePakefield


CLARION CORVUS
TRUST

Part of Clarion Corvus Trust
Registered Office: Kittens Lane, Loddon, NR14 6JU
Registered Number: 8347874